

Owner Name: _
Project Name: _
Project Address: _

Drainage System Maintenance Plan

Year 1 and Beyond

- 1) Monitor the drainage system following rain events to ensure that it drains completely following on or more inches of daily rainfall. If the drainage system does not drain as designed, identify the cause. Promptly correct any issues to drain the facility as designed.
- 2) Conduct regular leaf blowing to remove any leaves or debris before it breaks up and enters the drainage system.
- 3) Inspect the catch basins, inlets, ditches, and swales. Remove any accumulated debris.
- 4) Evaluate routine grounds maintenance procedures in place to ensure that flooding will not occur as a result of infrequent maintenance. Change procedures as necessary to address those issues and to prevent flooding.
- 5) At least once annually, provide the DISTRICT with a written report at least once per year and upon request by the DISTRICT summarizing maintenance activities, issues identified over the past year, and changes to procedures to reduce or eliminate those issues in the future.

Submitted by: _____
(print name)

(signature)