

Regular Meeting  
No. 9

September 1, 2020  
9:00 AM

Commissioners of Brazoria Drainage District No. 4 convened in session September 1, 2020 with the following Commissioners present:

Jeffrey H. Brennan

Dan Keller

Harrison Rogers

Others Attending:

See Attached List

Following the invocation and Pledge of Allegiance, the Board considered the following items:

**II. PUBLIC COMMENTS:**

None

**III. APPROVAL OF MINUTES:**

Regular Meeting – August 4, 2020

Motion: Commissioner Brennan; Second: Commissioner Rogers; To approve the minutes as submitted. Motion carried unanimously.

**IV. APPROVAL OF CHECKS:**

Expenses for September and October 2020

Motion: Commissioner Brennan; Second: Commissioner Rogers; To approve the checks numbered 38668 – 38751. Motion carried unanimously.

**V. NEW BUSINESS:**

**A. Discussion, Consideration & Possible Action** – To set the Property Tax rate for the year 2020.

Motion: Commissioner Brennan; Second: Commissioner Rogers; To set the Property Tax rate for the year 2020 at \$0.146000 per \$100 valuation. RECORD VOTE: Commissioner Brennan; Aye. Commissioner Keller; Aye. Commissioner Rogers; Aye. Motion carried unanimously.

- B. Discussion, Consideration & Possible Action** – To adopt the Annual Budget for the fiscal year beginning October 1, 2020 through September 30, 2021.

Motion: Commissioner Brennan; Second: Commissioner Keller; To adopt the Annual Budget of \$19,813,000 for the fiscal year beginning October 1, 2020 through September 30, 2021. Motion carried unanimously.

- C. Discussion, Consideration & Possible Action** – To authorize the Superintendent to purchase equipment with trades in accordance with the 2020/2021 budget.

Motion: Commissioner Brennan; Second: Commissioner Rogers; To authorize the Superintendent to purchase equipment with trades in accordance with the 2020/2021 budget. Motion carried unanimously.

- D. Discussion, Consideration & Possible Action** – To authorize the payment of an optional contribution to the District's account in the Subdivision Accumulation Fund in the System as set forth in Section 845.408 of the Texas County and District Retirement System Act.

Motion: Commissioner Brennan; Second: Commissioner Rogers; To authorize the payment of an optional contribution to the District's account in the Subdivision Accumulation Fund in the System as set forth in Section 845.408 of the Texas County and District Retirement System Act. Motion carried unanimously.

- E. Discussion, Consideration & Possible Action** – To adopt and authorize the Chairman to sign the Texas County & District Retirement Plan for the year 2021 which includes a 2% flat rate COLA benefits increase for the retirees.

Motion: Commissioner Brennan; Second: Commissioner Rogers; To adopt and authorize the Chairman to sign the Texas County & District Retirement Plan for the year 2021 which includes a 2% flat rate COLA benefits increase for the retirees. Motion carried unanimously.

- F. Discussion, Consideration & Possible Action** – To review the District's Investment Policy and authorize the Chairman to sign the Resolution Approving Review of Investment Policy, Strategies and Objectives.

Motion: Commissioner Brennan; Second: Commissioner Keller; To review the District's Investment Policy and authorize the Chairman to sign the Resolution Approving Review of Investment Policy, Strategies and Objectives. Motion carried unanimously.

- G. Discussion, Consideration & Possible Action** – To approve and authorize the Chairman to sign an Interlocal Agreement with the City of Manvel pertaining to

the submittal of plats and drainage plans within the City Limits and ETJ of Manvel that are within the limits of the District.

Motion: Commissioner Brennan; Second: Commissioner Rogers; To approve and authorize the Chairman to sign an Interlocal Agreement with the City of Manvel pertaining to the submittal of plats and drainage plans within the City Limits and ETJ of Manvel that are within the limits of the District. Motion carried by majority; Commissioner Brennan: Aye; Commissioner Rogers: Aye; Commissioner Keller: No.

**H. Discussion, Consideration & Possible Action** – To approve and authorize the chairman to sign an Interlocal Agreement with Brazoria County pertaining to maintenance assistance of certain detention ponds owned by Brazoria County within the boundaries of District.

Motion: Commissioner Brennan; Second: Commissioner Rogers; To approve and authorize the chairman to sign an Interlocal Agreement with Brazoria County pertaining to maintenance assistance of certain detention ponds owned by Brazoria County within the boundaries of District. No action taken.

## **VI. VARIANCE REQUESTS:**

**A. Discussion, Consideration & Possible Action** – Pomona Lake D Ph. 3 & Lake E Ph. 1 – BDD4 #20183 – Variance Request – LJA Engineering, Inc. – Located near the intersection of SH 288 & CR 101 in the southern portion of the Pomona Development; south of Mustang Bayou.

1. Variance Request: Deviation from District rules by allowing the use of 8” thick articulated concrete block for the extreme event spillway and to allow the use of articulated block within a District facility.

Motion: Commissioner Brennan; Second: Commissioner Rogers; To approve allowing the use of 8” thick articulated concrete block for the extreme event spillway and to allow the use of articulated block within a District facility based on the recommendation of Jarrod Aden, P.E., Lentz Engineering, District Engineer. Motion carried unanimously.

**B. Discussion, Consideration & Possible Action** – Development Plat of Segenhof – BDD4 #20145 – Variance Request – Kris Schoeffler – 2126 Roy Rd.; west side of Roy Rd. at the intersection with Hickory Slough.

1. Variance Request: To allow a temporary encroachment of a portion of an existing barn within a drainage easement as defined by the standard District Consent to Encroach agreement and authorize the Chairman to sign said agreement.

Motion: Commissioner Brennan; Second: Commissioner Rogers; To approve allowing a temporary Consent to Encroachment until such time where the encroachment is moved or torn down and authorizing the Chairman to sign that Consent to Encroachment agreement

that further defines the structure cannot be added onto, rebuilt, or repaired. Motion carried unanimously.

- C. Discussion, Consideration & Possible Action** – Harvest Acres RV Park – BDD4 #20177 – Variance Request – Kyle Urbanec – At the northwest intersection of CR 124 and CR 130; at Pearland Regional Airport.
1. Variance Request: A deviation providing 6” of freeboard and a 6” extreme event overflow weir on the detention instead of the required 12”.

Motion: Commissioner Brennan; Second: Commissioner Rogers; To approve the use of 6” of freeboard and a 6” extreme event overflow weir on the detention pond based on the recommendation of Jarrod Aden, P.E., Lentz Engineering, District Engineer. Motion carried unanimously.

## **VII. PLATS & PLAN:**

- A. Discussion, Consideration & Possible Action** – Pomona Section 17 Revision (previously approved on May 5, 2020) – BDD4 #20148 – Final Drainage Plan – LJA Engineering, Inc. – West of SH 288, north of CR 58 in the Pomona Subdivision.
- B. Discussion, Consideration & Possible Action** – Cherry Hughes Tract Phase II – BDD4 #20188 – Final Drainage Plan – Lentz Engineering, LLC – Sanders Rd. north of CR 81.
- C. Discussion, Consideration & Possible Action** – Redeemer Church – BDD4 #19174 – Final Plat – Lentz Engineering, LLC – South side of SH 6, 0.8 mi east of SH 288 and just west of Iowa Ln.
- D. Discussion, Consideration & Possible Action** – Palmer Estates – BDD4 #20192 – Final Plat – Pro-Surv – 17417 Berry Rd.; North of CR 100.
- E. Discussion, Consideration & Possible Action** – Del Bello Lakes Section 10 – BDD4 #20179 – Final Plat – LJA Engineering, Inc. – North of Del Bello Blvd., between future Manvel Pkwy. & SH 288; west of the American Canal.
- F. Discussion, Consideration & Possible Action** – Del Bello Detention Reserve – BDD4 #19202 – Final Plat – LJA Engineering, Inc. – North of Del Bello Blvd., between future Manvel Pkwy. & SH 288; west of the American Canal.
- G. Discussion, Consideration & Possible Action** – Pomona Lake D Ph. 3 & Lake E Ph. 1 – BDD4 #20183 – Final Drainage Plan – LJA Engineering, Inc. – Located near the intersection of SH 288 & CR 101 in the southern portion of the Pomona Development; south of Mustang Bayou.
- H. Discussion, Consideration & Possible Action** – Pomona Parkway Phase 5 – BDD4 #20156 – Final Drainage Plan – LJA Engineering, Inc. – Located south of

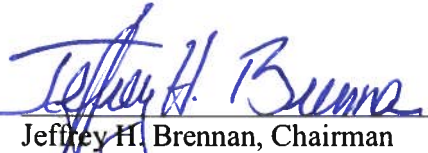
the CR 48 bridge over Mustang Bayou in the western portion of the Pomona Development.

- I. **Discussion, Consideration & Possible Action** – Southern Colony II Detention Phase II – BDD4 #20181 – Final Drainage Plan – LJA Engineering, Inc. – East of FM 521, south of SH 6, directly north of Southern Colony development; in the far southwestern corner of District limits (approving only portions within BDD4 jurisdiction).
- J. **Discussion, Consideration & Possible Action** – Development Plat of Segenhof – BDD4 #20145 – Final Plat – The Wilson Survey Group – 2126 Roy Rd.; west side of Roy Rd. at the intersection with Hickory Slough.

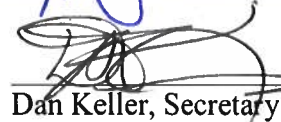
Motion: Commissioner Brennan; Second: Commissioner Rogers; To approve the plats and plans as submitted based on the recommendation of Jarrod Aden, P.E., Lentz Engineering, District Engineer. Motion carried unanimously.

**VIII. ADJOURN:**

No further business, the meeting adjourned at 9:56 A.M., September 1, 2020.



Jeffrey H. Brennan, Chairman



Dan Keller, Secretary



Harrison Rogers

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## Brazoria Drainage District No. 4

*A Political Subdivision of the State of Texas*

September 01, 2020

Attending Regular Meeting No. 9, held by Commissioners of Brazoria Drainage District No. 4.

NAME

BUSINESS AFIILIATION

Clint Goebel

BDD4

Adrian Geyer

BDD4

Lizbeth Olmer

BDD4

Tim Mooney

Candidate

Michelle Estes

BDD4

VIA UBER CONF.

BRIAN EDWARDS

SCOTT FEULESS

DALIN RANDOLPH

ADRIAN TOSSEN

LJA ENGINEERING

Dan Keller  
Commissioner

Jeffrey Brennan  
Commissioner

Harrison Rogers  
Commissioner

SARAH ROEBER