

Brazoria Drainage District #4

Policy and Procedure for Culvert Installation:

Brazoria Drainage District #4 will, within its jurisdiction, at the request of a resident, install driveway culverts. Such installation must meet local government requirements. Resident is responsible for purchasing culvert and materials. This procedure also applies to widening an existing driveway.

Locations within the City Limits of Pearland:

1. Get Driveway Installation Packet 3523 Liberty Drive, Pearland, (281) 652-1637.
2. Pay city permit fee.
3. Bring copies of all City approved documents- permit, drawings, and associated culvert Installation paperwork to BDD4.
4. BDD4 will call for an underground line locate/ minimum of two days.
5. BDD4 representative will estimate amount of stabilized sand required per City of Pearland specifications.
6. Order and pay for stabilized sand. Do not have it delivered. Take or email receipt to BDD4. BDD4 will pick up & haul stabilized sand at time of job.
7. Purchase culvert pipe (sized approved by City of Pearland) and have delivered.
8. Stake location of driveway culvert placement.
9. Call BDD4 when culverts are delivered to schedule installation.

Locations in Brookside Village:

1. Request installation through Brookside Village City Hall. 6243 Brookside Road, Brookside Village, Texas 77581, (281) 485-3048. They will fax your request to BDD4.
2. BDD4 will call for underground line locate / minimum of two days.
3. BDD4 representative will estimate amount of stabilized sand required per culvert Manufactures specifications.
4. Order and pay for stabilized sand. Do not have it delivered. Take receipt to BDD4. We will pick up and haul fill material at time of job.
5. Purchase culvert (sized by City of Brookside Village) and have them delivered.
6. Stake location of driveway culvert placement.
7. Call BDD4 when culverts are delivered to schedule installation.

In County Maintained Roadside Ditches:

1. BDD#4 does not install culverts in county maintained roadside ditches.
2. Call County Engineer's office for requirements and instructions.

Phone Number: (281) 331-6101 or (979) 864-1265

In the County on Private Roads:

1. Request installation through BDD4, 4813 West Broadway, (281) 485-1434.
2. BDD4 will call for underground line locate / two days minimum.
3. BDD4 representative will estimate amount of stabilized sand per culvert manufacturer Specifications.
4. Order and pay for fill material. Do not have it delivered. Bring receipt to BDD4. We will pick up & haul fill material at time of job.
5. Purchase culvert pipe (sized by BDD4) and have delivered.
6. Stake location of driveway culvert placement.
7. Call BDD4 when culverts are delivered.

Local Suppliers:**Culvert Pipe:**

O'Day Hardware	(281) 485-6111
South Houston Concrete	(713) 946-2831

Stabilized Sand: (City of Pearland Requirement)

Cherry Crushed Concrete (281) 692-1900

Notes:

1. BDD4 only installs the culverts. Backfill and driveway completion is by others.
2. Property owner is responsible for maintenance after installation.
3. BDD4 can usually install culverts within 5-10 days of notification once all specifications have been met.
4. Brazoria Drainage District No. 4 provides this labor and machine time at no charge, as a service to the taxpayer.