

BRAZORIA DRAINAGE DISTRICT #4

CITIZEN REQUEST TO ADDRESS THE BOARD OPEN MEETING DATE: _____

To address the Drainage District Board of Commissioners, this form must be filled out and turned in prior to the beginning of the meeting.

Please select the appropriate check box below and fill out the information at the bottom of this page. This request form must be turned into the Administrative Assistant, Sarah Roeber, no later than 5-minutes before the start of the meeting.

Speaker Request

Check the appropriate box below:

- I wish to address the Commissioners regarding agenda item number when the Commissioners open this item up for discussion.
_____ (example: Item V.A.)
- I wish to address the Commissioners in the Public Comments section. Fill out a brief description of the topic to be addressed below.

Note: Addressing the Commissioners in this section will only allow you to speak for the allotted amount of time; there can not be any deliberation with the Commissioners during this time.

Name: _____

Address: _____

Phone: _____

Group/Organization Represented: _____

PROCEDURAL RULES FOR PROVIDING PUBLIC COMMENT AT BOARD MEETINGS

The Board of Commissioners of Brazoria Drainage District #4 has adopted the following procedures for receiving public comment during Board of Commissioners meetings. Members of the public are encouraged to participate in the Public Comment portion of the meeting. However, in order that District business may be conducted efficiently, the following rules are in effect:

1. All members of the public wishing to address the Board must register with the District Secretary on a sign-in sheet prior to the posted starting time of the meeting. Public Comment will only be accepted during the "Public Comment" portion of the meeting.
2. Individuals shall identify themselves by name, organization represented, residency in the District, etc., and the topic they wish to discuss. Topics must be described with particularity or must identify the agenda item number. Vague topics such as "Drainage" or "Detention Ponds" are not acceptable. The Board of Commissioners may require an individual to further describe their topic before being permitted to address the Board. Presentations and comments shall remain pertinent to the issues denoted on the registration sheet.
3. Each speaker is limited to no more than three minutes. A speaker may not assign a portion of his or her allotted presentation time to another speaker.
4. The Board will recognize only one speaker per topic. Groups of individuals with the same or similar concerns are encouraged to designate a spokesperson to address the Board. If several persons have registered to address the Board on the same topic, the Board Chairman shall have the discretion to request that those persons select a representative amongst themselves to express such comments, or limit their comments to an expression of support for views previously articulated.
5. A speaker who is determined by the Board Chairman to be disrupting a meeting or who addresses topics different from the ones listed on the Registration Sheet shall immediately cease the disruptive activity or leave the meeting room if ordered to do so by the Board President.

Pursuant to the Texas Open Meeting Act, responses by Board of Commissioners to public comments are limited. Such responses shall be confined to: (1) stating factual matter; (2) reciting existing policy; (3) requesting that a matter be placed on a future meeting agenda. These responses shall not include any "deliberation" as defined by Chapter 551 of the Texas Government Code. The Board shall apply these rules equally to all members of the public.