



## ***Brazoria Drainage District No. 4***

*A Political Subdivision of the State of Texas*

Regular Meeting  
No. 9

September 10, 2019  
9:00 AM

Commissioners of Brazoria Drainage District No. 4 convened in session September 10, 2019 with the following Commissioners present:

Jeffrey H. Brennan

Dan Keller

Harrison Rogers

Others Attending:

See Attached List

The meeting was called to order by Chairman Jeffrey Brennan and the Board considered the following items:

### **II. APPROVAL OF MINUTES:**

Regular Meeting – August 6, 2019

Motion: Commissioner Brennan; Second: Commissioner Keller; To approve the minutes of the above meetings as submitted. Motioned carried unanimously.

### **III. APPROVAL OF CHECKS:**

Expenses for September and October 2019

Motion: Commissioner Brennan; Second: Commissioner Rogers; To approve the checks numbered 37842 – 37903. Motion carried unanimously. Records Correction that May 2019 thru August 2019 checks were listed as 38484 thru 38841 and should have been listed as checks 37484 thru 37841.

### **IV. PUBLIC COMMENT:**

None.

**V. PLATS & PLANS – APPROVAL:**

- A. Manvel Town Center Public Utilities, Phase 1A – BDD4 #19127 – Final Drainage Plan – LJA Engineering, Inc. – Northwest of the Intersection of SH 288 and SH 6.
- B. Stewart Heights, Section 24 – BDD4 #19132 – Final Drainage Plan – LJA Engineering, Inc. – East of Savannah Parkway and North of Laurel Heights Drive.
- C. Pearland Senior Living – BDD4 #19148 – Final Drainage Plan – K C United, Inc. – South of Province Village Drive and East of Pearland Parkway.
- D. Allen Hanger – BDD4 #19149 – Final Drainage Plan – Daniel Scott Engineering, LLC – Airfield Lane near CR 130.
- E. Pomona, Section 17 – BDD4 #19153 – Final Drainage Plan – LJA Engineering, Inc. – East of CR 48 and South of Mustang Bayou. **REMOVED FROM AGENDA**
- F. Ralph & Priscilla Motte Subdivision – BDD4 #19160 – Final Plat – Doyle & Wachsetter, Inc. – SH 6, West and Adjacent to the Property at 15511 SH 6, Rosharon, TX.
- G. 9459 West Sterling Drive – BDD4 #19166 – Final Drainage Plan – JRH Engineering – North of West Sterling Drive and West of Brookney Street. **REMOVED FROM AGENDA**

Motion: Commissioner Brennan; Second: Commissioner Rogers; To approve the plats and plans, A, B, C, D, and F, as submitted above, based on the recommendation of Andrea Broughton, PE, District Engineer. Plats and Plans, E and G, as submitted above, are REMOVED FROM THE AGENDA, per Andrea Broughton, PE, District Engineer. Motion carried unanimously.

**VI. NEW BUSINESS:**

- A. **Discussion, Consideration & Possible Action** – To adopt the Annual Budget for the fiscal year beginning October 1, 2019 through September 30, 2020.

Motion: Commissioner Brennan; Second: Commissioner Keller; To adopt the Annual Budget in the amount of \$ 18,646,000.00 for the fiscal year beginning October 1, 2019 through September 30, 2020. Voting YES – Commissioner Brennan, Commissioner Keller and Commissioner Rogers; Voting NO – none. Motion carried unanimously.

- B. Discussion, Consideration & Possible Action** – To set the Property Tax rate for the year 2019.

Motion: Commissioner Brennan; Second: Commissioner Keller; To set the Property Tax rate for the year 2019 at \$0.146000 per \$100 valuation.

RECORD VOTE: Commissioner Jeffrey H. Brennan – YES  
Commissioner Dan Keller – YES  
Commissioner Harrison Rogers – YES

Motion carried unanimously.

- C. Discussion, Consideration & Possible Action** – To authorize the Superintendent to purchase equipment with trades in accordance with the 2019/2020 budget.

Motion: Commissioner Brennan; Second: Commissioner Keller; To authorize the Superintendent to purchase equipment with trades in accordance with the 2019/2020 budget. Motion carried unanimously.

- D. Discussion, Consideration & Possible Action** – To authorize the payment of an optional contribution to the District's account in the Subdivision Accumulation Fund in the System as set forth in Section 845.408 of the Texas County and District Retirement System Act.

Motion: Commissioner Brennan; Second: Commissioner Keller; To authorize the payment of an optional contribution in the amount of \$350,000.00 to the District's account in the Subdivision Accumulation Fund in the System as set forth in Section 845.408 of the Texas County and District Retirement System Act. Motion carried unanimously.

- E. Discussion, Consideration & Possible Action** – To adopt and authorize the Chairman to sign the Texas & County District Retirement Plan for the year 2020 which includes a 2% flat rate COLA benefits increase for the retirees.

Motion: Commissioner Brennan; Second: Commissioner Keller; To adopt and authorize the Chairman to sign the Texas & County District Retirement Plan for the year 2020 which includes a 2% flat rate COLA benefits increase for the retirees. Motion carried unanimously.

- F. Discussion, Consideration & Possible Action** – To receive a delinquent tax collection report from Perdue, Brandon, Fielder, Collins & Mott, LLP.

Commissioners received a delinquent tax collection report from Mike Darlow with Perdue, Brandon, Fielder, Collins & Mott, LLP and answered questions from the board.

**G. Discussion, Consideration & Possible Action** – To approve and authorize Chairman to sign Consent to Encroachment for Midtown and Magnolia.

Motion: Commissioner Brennan; Second: Commissioner Rogers; To approve and authorize Chairman to sign Consent to Encroachment for Midtown and Magnolia.  
Motion carried unanimously.

**VII. ADJOURN**

No further business, the meeting adjourned at 9:29 September 10, 2019.

  
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Jeffrey H. Brennan, Chairman

  
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Dan Keller, Secretary

  
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Harrison Rogers